

dLCV Foundation Meeting

Meeting Minutes July 7, 2015

Call to order

Darrel Mason called to order the meeting of the dLCV Foundation at 12:00 p.m. on July 7, 2014 1910 Byrd Avenue, Suite 5, Richmond, VA 23230

Members Present

The following persons were present: Darrel Mason (President), Lauren Fisher, Harry Gewanter, Bill Hurd, and Kathy Matthews

Members Present via Conference Phone

CW Tillman (dLCV President) and Mary Jane Sufficool

Members Absent

John Craddock, Bill Fuller, and Adrienne Volenik

Guests Present

Jane Grey Avery and Patty Johnson who were both introduced and welcomed.

Staff Present

LaToya Blizzard, Devin Coleman, Colleen Miller

Approval of minutes from last meeting

The minutes from the May 5th Board meeting were approved.

Agenda

Accepted without revisions.

Treasurer's Report — presented by Kathy Matthews

There were no new developments to report. Kathy distributed and discussed the foundation's current bank statement. Kathy reported that the balance as of June 30, 2014 is approximately \$31,500. Colleen and Kathy are scheduled to have a meeting in the coming weeks to discuss the Fund's budget worksheet and the budget-to-actual financial report.

President's Report — presented by Darrel Mason

Darrel began with discussing the Memorandum of Understanding between the disAbility Law Center of Virginia (dLCV) and the disAbility Law Center of Virginia Foundation (the Foundation). Summarized in the MOU, the Foundation will take on a bigger role when it comes to supporting itself. Bill Hurd moved to strike the phrase “written or email” and “President or the Foundation Board Treasurer” on p. 3. The Board approved the MOU as amended.

There were further discussions as to developing the Foundation’s website. Suggestions were made such as posting the Board bios, featuring pictures from the past gala and the story boards, the Special Education Manual, manual documents, and implementing a “donate now” button.

Old Business

A. Board selection of next campaign topic

As a result of the May 5th meeting, Colleen was tasked with working with the dLCV Board of Directors to develop the next campaign. After careful consideration, the dLCV Board selected community monitoring. Colleen met with her staff to develop the following approaches: a conditions litigation campaign, volunteer community monitoring program, and a self advocacy campaign.

The Foundation Board selected approach two, community monitoring program. There were suggestions to developing a “volunteer investigators” pilot with students either from the University of Richmond, VCU School of Social Work, the college of William and Mary, or the Fraternal Order of Police.

B. Gala and Special Events Report — presented by Mary Jane Sufficool

Mary Jane discussed the items from the Gala Committee report. The Committee estimates a net gain of between \$6-8,000 from the gala. The Board will move forward with planning for next year’s event. Darrel will work to develop a committee to assist with the planning, while Mary Jane will continue to serve as the Committee Chair. Jane Grey may possibly be joining the Committee.

Educating Our Kids Campaign Report

Darrel discussed the Memorandum of Understanding between the dLCV and the Foundation for the Educating Our Kids Campaign. Most notably, the Foundation will transfer to the dLCV a sum of \$10,000 within 30 days of the agreement. Harry Gewanter moved and Kathy Matthews seconded the motion approving the MOU. The Foundation Board unanimously approved the motion.

C. Board Assessment

The majority of the Board members completed the assessment survey. The information obtained from the survey helps to identify the current members' skill sets, and will be beneficial as the Board considers recruiting future members.

D. Board Members Duties and Responsibilities

At the last meeting, the Board was encouraged to meet with at least two acquaintances to familiarize them with the work of the dLCV. Both Harry and Kathy reported that the majority of the feedback they received revolved around the lack of knowledge about the disAbility Law Center.

Adjournment

Darrel Mason adjourned the meeting at 1:42 p.m.

Next Meeting: Monday, September 15, 2014
Monday, November 3, 2014
January 2015, Planning Meeting

Time: 12:00 p.m. – 1:30 p.m.

Location: 1910 Byrd Ave., Suite 5, Richmond, VA 23230