



disAbility Law Center of Virginia Foundation
1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230

T: 800-552-3962
F: 804-662-7431

disAbility Law Center of Virginia Foundation Meeting Minutes January 18, 2016

Call to order

Stephen Piepgrass called to order the meeting of the DLCV Foundation at 4:00 p.m. on January 18, 2016, at 1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230.

Members Present: Stephen Piepgrass (President), Lauren Fisher White (Vice President), Cory Hoffer (Treasurer), Stacy Ruble (Secretary), Harry Gewanter, Darrel Mason (Immediate Past President), Suzanne Ripley, Angela Thanyachareon (Ex-Officio), Colleen Miller (Ex-Officio).

Members Absent: Patty Johnson, Kathy Matthews

Guests Present: None

Staff Present: Rick Hurley, LaToya Blizzard, Devin Coleman

Approval of Minutes

The Board approved the minutes from the November 16th Board meeting.

Agenda

The Board approved the agenda as amended.

Treasurers Report – Cory Hoffer

- **Approve 2015 Financial Statement**
The financial report and fiscal policies discussion will be tabled until the next meeting.

- **2015 budget discussion**

Cory reviewed and discussed the 2015 budget. After discussion amongst the Board, an “actual” column will be included in the budget worksheet.

Adoption of 2015 Annual Report to dLCV — presented by Darrel Mason

Darrel reviewed and discussed the annual report. Darrel reported that 100% of Board members supported the Foundation during the fiscal year. Next, Darrel moved and Stephen seconded to adopt the annual report retroactively. The Board accepted the motion unanimously. Darrel provided a copy of the report to the dLCV Governing Board during its October meeting.

New business

- **Adoption of 2016 Fundraising plan** — discussion only, no vote taken.
- **Adoption of Revised Bylaws**

The Board reviewed and discussed the proposed amendments to the Bylaws. As required in the Bylaws, Harry moved and Lauren seconded to waive the notice requirement. The Board accepted the motion unanimously.

Next, Darrel motioned and Lauren seconded to adopt the revised Bylaws as amended. The Board accepted the motion unanimously.

Committee Reports

Rick Hurley reported that the Gala Committee decided to sell an early bird ticket at \$45.00 before April 1, 2016. After April 1st, the Gala ticket price will increase to \$65.00. The School of the Performing Arts in the Richmond Community (SPARC) has agreed to provide live entertainment. In addition, Bill Fitzgerald has agreed to be the host. Bill is a television news anchor and reporter for WTVR CBS 6.

Lastly, Garnish Catering has agreed to donate \$1000.00 of the food cost as a gift in kind and be recognized as a sponsor.

The Board unanimously selected Maureen Hollowell to be this year’s Darrel Tillar Mason Excellence in Advocacy Award recipient.

Approval of new potential Members

Suzanne motioned and Stacy seconded to table the discussion and add an agenda item during the next meeting. The Board will discuss a strategy to increase diversity, recruit and retain future Board members. The Board accepted the motion unanimously.

Adjournment

Stephen Piepgrass adjourned the meeting at 4:58 p.m.

Next Meeting: Monday, February 22, 2016

Time: 12:00 p.m. – 1:30 p.m.

Location: 1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230