



disAbility Law Center of Virginia Foundation
1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230

T: 800-552-3962
F: 804-662-7431

disAbility Law Center of Virginia Foundation Meeting Minutes November 16, 2015

Call to order

Stephen Piepgrass called to order the meeting of the dLCV Foundation at 12:00 p.m. on November 16, 2015, at 1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230.

Members Present: Stephen Piepgrass (President), Lauren Fisher White (Vice President) (by telephone), Cory Hoffer (Treasurer), Stacy Ruble (Secretary) (by telephone), Harry Gewanter, Patty Johnson, Darrel Mason (Immediate Past President), Kathy Matthews, Colleen Miller (Ex-Officio), Suzanne Ripley (by telephone).

Members Absent: Angela Thanyachareon (Ex-Officio)

Guests Present: Mary Jane Sufficool (by telephone)

Staff Present: Rick Hurley, LaToya Blizzard, Devin Coleman

Approval of minutes from last meeting

The Board approved the minutes as amended from the September 21st Board meeting.

Agenda

The Board approved the agenda as amended.

2016 Gala

Discussion/Action-All

Rick Hurley reviewed and discussed the draft questions about the upcoming 2016 Gala. The Board discussed the following topics:

- Purpose
- Structure
- Length of Event
- Speaker(s)

- Meal
- Types of Fundraising Activities

As a result of the discussion, the Gala Committee will reconvene to further discuss the 2016 Gala. The Committee will submit a 2016 Gala proposal to be approved by the Executive Committee.

Year End Thank you Events for Donors

Discussion/Action-All

The Board discussed and agreed to have a Thank-a-Thon by phone. The Board will call a select number of donors and thank them for their support. Rick will provide a call list of donors, phone script and additional information to the Board.

In addition to the Thank-a-Thon, the Board agreed to host an open house reception for donors and advocacy partners in 2016.

January 2016 Planning Retreat

Discussion/Action-All

The Executive Committee will meet by phone in December to discuss the planning retreat and agenda.

Approval of the Financial Report

The financial report and fiscal policies discussion will be tabled until the next meeting.

Additional Members

Stephen encouraged the Board to invite potential new Board members to the planning retreat to introduce them to the dLCV Foundation.

Adjournment

Stephen Piepgrass adjourned the meeting at 1:32 p.m.

Next Meeting: Monday, January 18, 2016 — Foundation Board Annual Planning Retreat

Time: 11:30 a.m. – 5:00 p.m.

Location: 1512 Willow Lawn Drive, Suite 100, Richmond, VA 23230